



Event: AVSSU Meeting

Date: Friday, March 12, 2021

Time: 3:00-4:00 PM (EST)

Location: Zoom

Agenda Items:

1. Stream Applications + Workshops
 - a. Students are feeling overwhelmed about the workshops offered by Registrar/Writing Centre
 - b. Brainstorm: What is the source of this stress?
 - i. Lots of information to take in
 - ii. Advertising Issues: Emails about workshops sent the day before / day of
 1. Hard to keep track of when it is happening
 - iii. Workshop Recordings
 1. Hard to find recordings -- especially recordings on zoom
 2. Solution: Sending a follow up email that tells students where to find the workshop recording.
 - a. Tell *everyone* on the mailing list where to find the recordings, not just people who attended.
 - iv. Focusing on workshops that talk about what to do in the future
 1. Rather than saying something should have been done from the start of undergrad, workshops should be more about what to start doing to better prepare for the future
 - c. Maybe out a survey to see what students think about the workshops to get a better understanding of what the problems are / what questions students have
 - d. Students can make writing centre appointments to find out more information about topics presented during the workshops
 - e. Definitely continue to offer the workshop!!!
2. SEA Website Update

- a. Need to start advertising the website once its published and public
 - i. Advertise on SEA and AVSSU Instagram
- b. Add details onto website about SEA's work
 - i. Similar to AVSSU's work updates
- 3. Academics
 - a. Survey Questions -- Created by Reps
 - i. Feedback
 - 1. Make survey more concise
 - 2. More open ended question
 - ii. Send it as in individual email and add it to the Newsletter
 - iii. Giveaway/raffle -- students entered in giveaway if they respond
 - 1. Daniels Merch -- Sold by the Registrar
 - a. Would have to consider shipping and fees
 - 2. Gift Cards -- Universal
 - a. Giftcard of your choice
 - 3. Due on Monday
 - iv. https://docs.google.com/document/d/12PAaOWG5x-7PhhbDQ0f_MtKtly8w28Y0QF1YcghE2FU/edit
 - v. Julie + Rep
 - 1. Figure out a "theme" or "main goal" of the survey
 - a. Think about what students need in specific streams
 - 2. Edit questions
 - 3. Send questions to Randa by end of tomorrow
 - 4. Put it into a form -- avoid using Google forms
 - 5. Send out in Monday's newsletter
 - b. Rose -- adding a list of things we can send to the registrar
 - c. Update the task list
 - i. Strike through tasks you've already done
 - ii. Add dates to your tasks if they are missing
 - iii. If anything has changed, update the task list
 - d. Reps can create a report from the survey results
 - i. Summarize main points and concerns
 - ii. Friday, March 19th -- survey results, report, and what will be done to address questions/concerns
- 4. AVSSU Social
 - a. Send out a doodle poll / when to meet
 - b. Friday or saturday nights are probably to most open
- 5. Everyone on AVSSU Team: Send out your transition documents by March 15th
 - a. Write relevant things you have been working on
 - b. Initiatives, processes, tasks you may have worked on

6. Logo

- a. Everyone on AVSSU team vote for logo